



**CHIP Oversight Committee  
Meeting Summary  
January 24, 2003  
Englewood Community Hospital**

Committee members attending: Evelyn Barritt, Mike Bigner, Liz Bumpus, Bob Carter, Christine Cauffield, Tom Collins, Bill Coy, Thom Glaza, Teri Hanson, Bob Meade, Tom Moore, Don Ottinger, Vicki Porter, Kathy Roach, Jeanne Wyman, Jim Woods, John Yoder.  
Staff: Leslie Clarke, Kari Ellingstad

**I. Introductions**

Following a welcome and introductions around the table, Chairman Jim Woods introduced the CHAT chairs. The CHAT chairs are a very talented group of citizens who bring energy and leadership to the local CHATs. Dr. Woods thanked them for volunteering their time to lead the CHATs. The CHAT chairs also are new members of the CHIP Oversight Committee.

**II. CHAT Meetings and Progress**

Leslie Clarke noted the success of the most recent CHAT meetings (January 15, 16<sup>th</sup>, and 17<sup>th</sup>) in each of the communities, with 40-60 attendees at each. She explained the process these groups followed to refine their list of key health issues in their community, and to select their top 5 or 6 issues. Each community also selected one topic that would be the focus of the next meeting as they begin their “fact-finding” phase. In Englewood and Venice, the CHATs will address issues of access to health care. The North Port CHAT will address substance abuse. The CHAT lists of priority health issues was reviewed by the group, with comments by the CHAT chairs.

**III. Data Subcommittee Update**

Chair of this subcommittee, Mike Bigner, explained the goals of this subcommittee. This committee provides direction to the contents, format and completion of a county-wide health profile. This committee will also oversee the source and presentation of community health data (i.e., by zip code or census tract). At their second meeting (January 27, 2003), the subcommittee will select a reporting format for the county-wide health profile report and will discuss sources of information for the local community data. All oversight committee members and CHAT members are invited to attend these meetings.

The Oversight Committee was also given a revised copy of the CHIP Community Demographics.

#### **IV. CHIP Feedback**

As CHIP enters its next phase of development, it is important to know what aspects of CHIP are successful and which ones need to be changed. Chairman Woods asked the oversight committee for organizational feedback. The following are a summary of the feedback received.

- ❖ Process is broadening insight on community needs
- ❖ The process is serving as a guide for strategic planning for representative agencies that have few resources in that area
- ❖ It's very useful to get feedback from CHATs – enlightening and adds to the data
- ❖ There is a need for youth involvement. Try to involve members of the School system in the project. The committee agreed that it was most appropriate to involve school staff at the CHAT level rather than by adding to the Oversight Committee.
- ❖ Bring CHAT meeting to schools, focus groups to schools. Also use the Youth Risk Behavioral Survey data (available from the Health Department) to inform the CHATS about youth behavior.
- ❖ Ask the people *in need* of services what they actually need
- ❖ Invite law enforcement and school board reps to CHAT meetings
- ❖ Invite representatives (e.g., Jeff Collins) from The Boys and Girls club to CHAT meetings

Leslie asked the group for suggestions for key health resource people in the communities, to provide data or presentation to the CHATs. The following were noted:

- Dave Wampler or Virginia Brockman for insurance information
- Case management staff at Englewood Hospital, such as Chris Crawford, Director of Utilization Management
- Dr. Christine Cauffield regarding substance abuse issues.
- Julie Cossim, Charlotte County Human Services
- Christine Griffith, School Health Coordinator in Sarasota County
- Dr. Beebe or Joan Surso for the South County Clinic
- Charlotte Alliance for safe communities
- SCOSA or Dave Dignam (Chair) for substance abuse issues

#### **V. CHIP Kickoff**

Leslie noted that more than 125 RSVPs had been received for the CHIP Kickoff event on January 29<sup>th</sup> at the Venice Yacht Club. She thanked all for calling and for attending this important event.

**VI. Health Reports from the Community**

Jim asked for any health news or reports from committee members. Thom Glaza reminded everyone of the North Port Human Services Expo on Feb. 13<sup>th</sup>, 3-7 pm, the Mullins Center.

**VII. Meeting Schedule**

Jim Woods reviewed the schedule for Oversight Committee meetings for the next 6 months and noted that they will go bimonthly in frequency beginning now [see attached list for dates and location]. Directions to each meeting will be sent prior to each meeting.

Jim thanked Bob Meade and Englewood Community Hospital for providing the meeting space and food and coffee, and adjourned the meeting.